



NORTH FORK RANCHERIA OF MONO INDIANS OF CALIFORNIA

SPECIAL COUNCIL MEETING

Meeting Minutes

I. Call to Order

Tribal Chairperson Elaine Fink, called to order the special meeting of the North Fork Rancheria at 10:00 a.m. on June 18, 2020 via Zoom Conference Meeting.

II. Moment of Silent Prayer

A moment of Silent Prayer was observed.

III. Roll Call

Tribal Secretary, Katrina Guitierrez conducted a roll call. The following Council members were present: Elaine Fink, Fred Beihn, Katrina Guitierrez, Maryann McGovran (via phone 10:09 a.m.) and Jacquie Van Huss.

Staff Present:

Elisa Bendz – IT Director

IV. Approval of Meeting Agenda

Council Member Van Huss motioned to approve the agenda with changes. Secretary Guitierrez seconded. Mc 4/0/0

V. Approval of Previous Meeting Minutes

The previous meeting minutes of 6/4, 6/7/19, 6/11 & 2/18/20 were tabled until completed.

VI. New Business

Liz Perez – Presentation

1. Chairperson Fink

a. COVID-19 Funding discussion

1. Treasurer McGovran – General Welfare

Treasurer McGovran reported that she met with CFO yesterday for coding purposes of the program and that they determined that a timeline is needed for cashing checks because all checks have to be cashed before December. If the Council agrees to another disbursement, it will have to be done in September so that all checks can be cashed by December. A discussion was held regarding having a newsletter explaining the expenses that could be done with COVID-19 funding and to establish an internal fiscal timeline. All monies have to be reconciled by December. Tribal Council agreed to send \$600.00 in November instead of sending \$300 in December.

Those citizens who are turning 18 will receive funds and those suspended that have become in good standing, will receive the check too.

Treasurer McGovran stated that she is concerned about TANF clients receiving duplicate services and suggested to have the Program Case Manager check with the TANF program and or IHA before processing any requests. It was also mentioned that the Fiscal personnel can assist in the processing the requests. A discussion was held regarding paying the citizens directly or to be the vendor. Tribal Council agreed that it utilities bills can be paid to the Vendor and for every other request, it will be done on a case by case basis.

Tribal Council agreed for Mrs. Velasco to help assist Mrs. Lavell in the process to help it go faster.

Chairperson Fink will make sure that minor citizens whom parents are not in the tribe, be notified of any and all correspondences for COVID.

b. **Traci McCarty & Associates Contract**

Chairperson Fink still needs to sign the contract.

2. IT Director – Elisa Bendz

a. Phone System Quote

Tribal Council and Ms. Bendz reviewed the quotes.

b. Server Quote

c. Software Quotes

d. Rewire-clean-up cost – Government & Community Building Wiring

e. Smart Boards – still working on quotes.

f. Generators – Ms. Bendz will ask IHA Director to see if he would do the resolution for the generators as required.

Council Member Van Huss motioned to approve the COVID IT project budget in up to \$550,000.00. Secretary Guitierrez seconded. Mc 4/0/0

3. Council Member Van Huss

a. Staff Training

Council Member Van Huss reported that is very imperative to do some type of training as soon as possible with all NFR staff regarding cultural sensitivity, personnel policies, etc. Council Member Van Huss requested that this be a standing agenda item until completed.

b. EMADCO Contract

Chairperson Fink will sign.

Council Member Van Huss motioned for Chairperson Fink to sign the EDMACO disposal customer agreement for a six month contract up to \$36,000.00. Vice-Chairperson Beihn seconded. Mc 4/0/0

c. Fire Season

1. Evacuation Process – location

A discussion was held about not having an escape plan because of the elder food up at the community center. Further discussion will be held.

2. Training for Staff – Emergency Team
Council Member Van Huss suggested to train the new staff for the emergency team and to see who would want to do it because of the COVID. More discussion will be held.
3. PG&E (PSPS list)
Christina, Maryann, Elaine, Fred, Katrina, Jacquie. Requesting approval to send the list with everyone listed.
4. *Vice-Chairperson Beihn*
 - a. CIMC
Vice-Chairperson Beihn reported that CIMC is requesting to amend the authorization letter by initialing the correction of the year. A discussion was held regarding how some Tribal Council felt uncomfortable with just initialing a previous signed document with former Council Members and why doesn't CIMC just send a new one with the correct year. After further discussion, Treasurer McGovran agreed to contact them to see if they can send a new one.

VII. Unfinished Business

1. *Council Member Van Huss*

a. Cultural Heritage Program

1. On Call

Council Member Van Huss requested to contact Attorney, John Maier in regards to what is the legal definition of "on call". Tribal Council agreed.

b. Monitors

This item was moved into executive session

*Council Member Van Huss motioned to go into executive session @ 11:59 a.m.
Secretary Guitierrez seconded. Mc 4/0/0*

VIII. Executive Session

1. *Secretary Guitierrez*

a. HR Update

Secretary Guitierrez gave an update.

2. *Monitors*

A discussion was held.

Secretary Guitierrez motioned to come out of executive session @ 12:29 p.m. Vice-Chairperson Beihn seconded. Mc 3/0/0

Council Member Van Huss was out of the room at the time the motion was made and carried.

IX. Adjournment

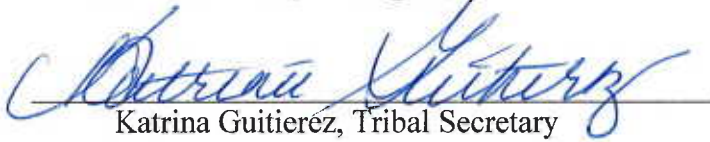
Vice-Chairperson Beihn motioned to adjourn @ 12:30 p.m. Secretary Guitierrez seconded. Mc 3/0/0

Minutes submitted by: **Katrina Gutierrez** – 07/08/2020

COUNCIL APPROVAL

At a meeting of the Tribal Council of the North Fork Rancheria, call and convened on the **20th** day of **August, 2020**, at which a legal quorum was present, these minutes were approved as presented by a vote of **5 For 0 Against 0** Abstaining.

DATED this **20th** day of **August, 2020**.


Katrina Gutierrez, Tribal Secretary


Judy E. Fink, Tribal Chairperson